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| St Joseph’s N.S  Rathwire  Killucan  Co. Westmeath  **School self-evaluation summary report for school community**  Evaluation period**:** *September 2013-June 2016*  Report issue date: *October 2014* |

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| **Summary School Self-Evaluation Report**  **1. Introduction**  There are 14 teachers and 230 pupils in the school. We have a number of programmes operating in the school including Empowering Learning. Our attendance levels are high. Our pupils’ behaviour is improving. For more information on how we intend to improve our pupils’ learning, please see our School Improvement Plan which is available on our website.   * 1. **The focus of the evaluation**   We undertook a school self-evaluation of teaching and learning during the year. We evaluated Maths. We chose this because we felt that our pupils could improve their learning outcomes in this area.    This report summarises the strengths that were identified and the areas that have been prioritised for improvement.  **2. Summary of school self-evaluation findings**  We collected information from parents, pupils and teachers in preparing this report. We looked at how well our pupils were doing in all areas of maths. We also surveyed some pupils / teachers / parents.  **2.1** We found that our school has **strengths** in the following areas:   |  | | --- | | **Strengths** | | * Team teaching * Highly motivated teaching staff * Well stocked maths library. * Mental maths in every class daily for 10mins. * School maths plan recently reviewed. * Maths trails. * Maths games. * Board games. * Maths problem a day. * Maths information available for parents. * Pupils enjoying maths. * Strategies in place for the teaching of tables. * Results of assessment (informal and formal) are used to inform teacher planning. * Overall attainment in Sigma T is well above average. * Use of concrete materials to enhance teaching. |   We know these are our strengths because they were affirmed in our WSE/MLL  **2.2** We have decided to prioritise the following **areas for development:**     |  | | --- | | **Areas for development** | | Measures strand in maths |   We have decided to prioritise these areas because after analysing our Sigma T results and in consultation with staff we felt it appropriatr that this strand be selected. |

***Appendix to Primary School Self-Evaluation Report:***

***legislative and regulatory checklist – reporting to the school community***

| **Rules and regulations for schools are set out in a number of Education Acts, and in Circulars issued to schools from time to time by the Department of Education and Skills. The list below deals with important areas of school life and tells you what rules and regulations apply to them. You will find the Acts and Circulars mentioned on the Department’s website,** [**www.education.ie**](http://www.education.ie)**.** | |
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| **Which area of school life is involved, and what are the regulations?** | **Is the school following the regulations fully?** |
| **The school calendar and the school timetable**  Circular 11/95 sets down the length of the school year - minimum of 183 days  Circular 11/95 sets down the length of the school day  4 hours 40 minutes (infants);  5 hours 40 minutes (1st-6th classes) | C:\Users\Grainne\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\V09M2WD6\MM900185588[1].gif Yes  No  C:\Users\Grainne\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\V09M2WD6\MM900185588[1].gif  Yes  No |
| **Parent/ teacher meetings and staff meetings**  Circular 14/04 sets out the arrangements for these meetings | C:\Users\Grainne\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\V09M2WD6\MM900185588[1].gif Yes  No |
| **Implementation of agreement regarding additional time in school for teachers**  Circular 0008/2011 requires teachers to do an additional 36 hours of out-of-class work each year, so as not to reduce teaching time | C:\Users\Grainne\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\V09M2WD6\MM900185588[1].gif Yes  No |
| **Standardisation of school year**  Circular 034/2011 gives the dates for school holidays | C:\Users\Grainne\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\V09M2WD6\MM900185588[1].gif Yes  No |
| **Valid enrolment of pupils**  Sections of the Education Act 1998 and the Education (Welfare) Act 2000, and the Rules for National Schools set out the conditions for pupils to be validly enrolled in a school | C:\Users\Grainne\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\V09M2WD6\MM900185588[1].gif Yes  No |
| **Pupils repeating a year**  The circumstances in which pupils may repeat a year are set out in Rules for National Schools, and circulars 11/01 and 32/03 | C:\Users\Grainne\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\V09M2WD6\MM900185588[1].gif Yes  No |
| **Development of school plan**  Section 21, Education Act 1998 requires all schools to have a school plan | C:\Users\Grainne\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\V09M2WD6\MM900185588[1].gif Yes  No |
| **Engagement with SSE process**  Circular 39/2012 outlines the school self-evaluation process and what it requires of schools | C:\Users\Grainne\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\V09M2WD6\MM900185588[1].gif Yes  No |
| **Time for literacy and numeracy - assessing and reporting literacy and numeracy achievement**  Circular 56/2011 sets out initial actions required in the implementation of the National Literacy and Numeracy Strategy | C:\Users\Grainne\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\V09M2WD6\MM900185588[1].gif Yes  No |
| **Exemption from Irish**  Circular 12/96 sets out the circumstances in which children are exempt from studying Irish | C:\Users\Grainne\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\V09M2WD6\MM900185588[1].gif Yes  No |
| **Implementation of child protection procedures**  Circular 0065/2011 and the Child Protection Guidelines oblige schools to ensure that: liaison persons have been appointed; the procedures have been communicated to the whole school community; and the procedures are being followed | C:\Users\Grainne\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\V09M2WD6\MM900185588[1].gif Yes  No |
| **Implementation of complaints procedure as appropriate**  Section 28 Education Act 1998 provides for procedures to address complaints about a school. | C:\Users\Grainne\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\V09M2WD6\MM900185588[1].gif Yes  No  Complaints have been resolved or are being resolved  Yes  No  N/A |
| **Appeals in the case of refusal to enrol students, suspension and expulsion (permanent exclusion)**  Section 29 Education Act 1998 provides for appeals procedures in these cases, which are dealt with first of all by the school. Where cases are not resolved at school level, an external appeals committee hears the appeal and makes a decision. | Yes  No  Appeals have been dealt with or are being dealt with  C:\Users\Grainne\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\V09M2WD6\MM900185588[1].gif Yes  No  N/A |

***Appendix to Primary School Self-Evaluation Report:***

***policy checklist – reporting to the school community***

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| **Schools are required to have certain policies in place as part of their permanent school plan. It is good practice for schools to consult with the school community in forming and reviewing many of these policies. The school board of management has to approve and ratify policies, and should ensure that they are reviewed on a regular basis.** | |
| **What area of school life does the policy deal with and what is the aim of the policy?** | **Has policy been approved by the board of management?** |
| **Enrolment policy**  Section (15)(2)(d) Education Act 1998 obliges schools to have and publish an enrolment policy that respects the principles of equality and parental choice | C:\Users\Grainne\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\V09M2WD6\MM900185588[1].gif Yes  No |
| **Code of behaviour**  Section 23, Education (Welfare) Act 2000, and the 2008 National Educational Welfare Board Guidelines set out regulations and good practice for schools to follow in drawing up and implementing a code of behaviour | C:\Users\Grainne\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\V09M2WD6\MM900185588[1].gif Yes  No |
| **Anti-bullying policy**  *Anti-bullying Procedures for Primary and Post-primary Schools*, 2013 sets out regulations and good practice for schools to follow in drawing up and implementing an anti-bullying policy | C:\Users\Grainne\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\V09M2WD6\MM900185588[1].gif Yes  No |
| **Attendance and participation strategy**  Section 22 Education Welfare Act 2000 requires schools to develop a strategy to support high levels of pupil attendance and participation in school life | C:\Users\Grainne\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\V09M2WD6\MM900185588[1].gif Yes  No |
| **Health and safety statement**  All schools should have a health and safety statement that is regularly reviewed (see Section 20 Health and Safety Act 2005) | C:\Users\Grainne\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\V09M2WD6\MM900185588[1].gif Yes  No |
| **Data protection**  School procedures relating to gathering, storing and sharing data on pupils should comply with data protection legislation - Data Protection Act 1988  Data Protection (Amendment Act) 2003 | C:\Users\Grainne\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\V09M2WD6\MM900185588[1].gif Yes  No |
| **Internet acceptable use policy**  Schools should have and implement a policy to instruct pupils on safe and responsible use of the internet. See [www.webwise.ie](http://www.webwise.ie) for guidelines | C:\Users\Grainne\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\V09M2WD6\MM900185588[1].gif Yes  No |
| **Special education needs policy**  Various pieces of equality and education legislation, especially the Education for Persons with Special Education Needs Act (EPSEN) 2004, require schools to be inclusive of pupils with special educational needs and to provide for them appropriately using the resources available | C:\Users\Grainne\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\V09M2WD6\MM900185588[1].gif Yes  No |
| **Relationships and sexuality education (RSE) policy**  Schools are required to have an RSE policy and to implement it in line with Relationships and Sexuality Education: Policy Guidelines (1997) | C:\Users\Grainne\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\V09M2WD6\MM900185588[1].gif Yes  No |
| **Substance use policy**  The National Drugs Strategy and Department Guidelines require schools to develop and implement a policy on substance use, in partnership with parents and other agencies | C:\Users\Grainne\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\V09M2WD6\MM900185588[1].gif Yes  No |
| **Child protection policy**  Circular 0065/2011 sets out requirements (see above for details of policy and implementation) | C:\Users\Grainne\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\V09M2WD6\MM900185588[1].gif Yes  No |
| **Parents as partners**  Circular 24/91 requests schools to set up a parents’ association, and promotes partnership between home and school | C:\Users\Grainne\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\V09M2WD6\MM900185588[1].gif Yes  No |
| **Deployment of special needs assistants**  Circular 71/11 allows for SNAs to be deployed flexibly to respond to the needs of the school | C:\Users\Grainne\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\V09M2WD6\MM900185588[1].gif Yes  No |
| **Other** |  |